



# **MEETING OF THE BOARD OF DIRECTORS MINUTES FROM 05/28/2013**

**FY 2013-2014: REV 06.2013**



## Board Meeting Minutes - May 28, 2013

### 6:32PM at Headhunters, 1930 K Street Sacramento CA

**Board Members Present:** Treasurer Jeff Davis, Empress 38 Key Pears, Empress 40 Misha, Emperor 40 Gerald, Santos Rosales, Robert Collins, Empress 22 Shondra, Empress 21 Racine, Grand Duke 33 Spade Royal Gotti, Secretary Emperor 39 Clarmundo Sullivan and Empress 39 JoWana Piece St. James

**Others Present:** Emperor 27/37 Michael Johnson, Empress 34 Deneka St. James, Prince Scott Selzam, ICP Enrique, ICP Rene Daley, Ms. Gay Sacramento Robyn Danylla

**Absent Excused:** President Terry Sidie, Vice President Gary Vickers, Emperor 29 Billy Ray

**Absent Unexcused:** Melissa Allmond aka Stella

**Meeting commenced:** 6:32PM by Clarmundo Sullivan

#### I. Welcome:

A. Mr. Sullivan welcomed everyone and confirmed quorum was achieved. He shared that he had to chair the meeting as Mr. Sidie and Mr. Vickers were not able to attend.

#### II. Meeting Minutes

A. Mr. Sullivan distributed the last board meeting minutes and asked board members to review them. He shared the first half of the meeting minutes were handwritten by Kevin Manz and they were hard to read. The following corrections were addressed:

1. Racine inquired about the order that board members were seated. Mr. Sullivan shared he didn't put them in that order but only recorded the who was seated.
2. 3. Empress Misha motioned to approve minutes with changes. Emperor Gerald second. Motion passed.

#### III. Treasury Report – Jeff Davis

A. Jeff Davis distributed a CGNIE Account Balances document. He shared he recently received a year's worth of bank statements. He shared only so much could be done without Terry being present (Terry was on vacation for 3 weeks). He shared he was not able to share information about the Rainbow Festival account because Terry was out of town. Emperor Gerald asked if any of the General Funds were earmarked. Jeff replied all deposits made since he became Treasurer were clearly documented. Emperor Gerald also asked if there were outstanding bills from Coronation 40. Jeff said there may be invoices pending. Jeff shared that once Terry returns from vacation and the Tyler investigation continued there may be more information about the status of the General Fund. Jeff said we have mail coming to Faces and the P.O. Box.

B. Jeff shared that he requested an extension for our tax return filing with the Board of Equalization. He shared that he was informed the books were on a jumpdrive but he hasn't been able to locate it. He plans to start working on the books from year 2012 forward. CGNIE will be suspended effective June 11 if we don't turn in what is required. One of the things needed before the filing is the resolution of the Tyler investigation. Jeff shared that since we secured all the bank statements we can continue the investigation. Jeff is moving to the online version of Quickbooks. He wants to meet with the Tyler team to ensure the transactions related to him are accurate. Jeff asked the board whether he should start his online entries from reign

2000 K Street · Sacramento · CA · 95811 · [www.CGNIE.org](http://www.CGNIE.org)

40 or from 2011 forward. If the board wants to go from 2011 it will be a challenge. He shared we also need to provide the Board of Equalization with our current list of officers. Jeff shared he didn't want older monarchs to be held responsible for the fiscal irresponsibility of more current reigns. Jeff proposed that his preference is to go 2012 forward. Emperor Gerald moved that we go back to January 2012 forward with the online Quickbooks. Misha second. The motion was passed. Jeff shared that if he had questions about financial data or transactions he would ask the appropriate people about it. Jeff shared Linda Killick used to do our returns and he would be contacting her to move things forward.

C. Gerald moved to table the financial report. JoWana second. The motion was moved.

### **III. Review and Signature of Emperor and Empress 40 Contracts**

A. Mr. Sullivan shared that we didn't provide Emperor and Empress 40 to sign their contract and wanted to request they sign them at the meeting. Empress Misha shared that she and Emperor Gerald signed them and gave them to Gary Vickers at Investitures.

### **IV. Review and Signature of Board of Directors Contracts**

A. Mr. Sullivan distributed contracts to the board members present and requested they sign and return them. Contracts were received from Santos Rosales, Key Pears, Spade Royal Gotti, Robert Collins, Michael Jones (Shondra), Jeff Davis, Ronald Harper (Racine), Alejandro Munguia-Parra (JoWana), Clarmundo Sullivan, and later Robyn Danylla..  
B. Mr. Sullivan will either email and/or mail contracts to those board members not present. He also shared he would be making the board contract roster from the information provided from the contracts

### **V. Sacramento Gay Pride**

A. Mr. Sullivan inquired about the status of Sacramento Gay Pride. Empress Misha said that information was available on the CGNIE website. The event will take place Saturday, June 15. She shared volunteers were needed to set up and tear down, walk the grounds selling raffle tickets for the charity project and perform general errands during the fair. Volunteers who agree to set up will meet at 7AM. Participants are asked to be there at 9AM if you only want to walk in the pride parade. She has identified two leaders for the float coordination and a designed has already been made. The 3Ms are the leads for the CGNIE booth. She shared that some pre-flat assembly has occurred but the float will be assembled the day of the event. Misha shared the CGNIE booth and route information has been secured. Some court members will be on their way to Reno immediately following the pride event. Misha has authorized Robyn to coordinate fundraising activity at the event. Proceeds from raffle ticket sales will benefit The Fringe project, a young adult dance project sponsored by The Gender Health Center. Robyn asked if the board would waive the 30% CGNIE share. Emperor Gerald motioned to waive the 30% CGNIE share. Key second. The motion carried.

### **VI. San Francisco Pride**

A. Misha shared that there will be a SF Pride training on June 18 and 25. She asked for volunteers. Anyone wanting to volunteer should see Rene and Ken. Volunteers must have valid I.D., sign a contract, have a valid driver's license and proof of insurance (if driving). So far there are 16 volunteers signed up but 25 CGNIE volunteers are needed each day of the event. Copies of volunteer documents will be provided to Emperor Gerald, Empress Misha, Mr. Sidie and Mr. Sullivan. This year volunteers will be car pooled up and back. Anyone riding is asked to share car space with those needing transportation. Any board members that can assist with rides are asked to contact Rene. Those requesting gas reimbursement are asked to transport a minimum of three volunteers. Volunteers obtaining rides are encouraged to pitch in for parking and toll. Those wanting to stay will secure accommodations at their own expense. Emperor Gerald and Empress Misha are staying overnight. She requested the board to approve a budget for gas reimbursement, snacks, lunches and water. Deneka suggested that each volunteer transporting volunteers obtain a flat \$40 reimbursement. Rene inquired about how reimbursement would be made (cash or gift card). Enrique shared that we could not give out gift cards unless we give them to drivers in advance. Jeff said it would be less hassle to gas up to a certain amount and provide a receipt for that amount for reimbursement. Michael Johnson said people could park in Emeryville to save money. A list of drivers will be ready by June 26. Emperor Gerald motioned to authorize \$750 to cover gas, water and snack expenses during SF Pride event. Santos second. Key said due to the economy, people needed gas reimbursement. Several people shared we would secure more volunteers if we covered their gas expenses.

**2000 K Street · Sacramento · CA · 95811 · [www.CGNIE.org](http://www.CGNIE.org)**

**COURT OF THE GREAT NORTHWEST IMPERIAL EMPIRE · A NON-PROFIT CALIFORNIA CORPORATION, FEDERAL ID# 942808829**

Ronald Harper is against any reimbursement. Deneka shared that in the past CGNIE's participation was only the parade, however, now our participation is work. Empress Misha said we should try to secure as many in-kind donations as possible to defray the costs of the event. The motion carried with 7 yes, 1 no, and two abstentions.

## **VII. CGNIE Firework Booth**

A. Robyn attended a training and secured the paperwork for the permit. She said we only needed a temporary seller's permit. Jay shared that if the fireworks booth is under CGNIE, we didn't need a temporary seller's permit. Jay asked if we had a signed contract in place and she said yes for this year only. Jay shared that the board should consider T & T Fireworks next time. She asked the board whether it wanted to rent a truck or a storage for the fireworks. Robyn shared she preferred a U-Hall rental versus a truck. Jay said we need to check in with Mr. Sidie or Lori about where a truck could be parked and whether four or six spaces would be provided. A question was raised about whether or not CGNIE has insurance to cover drive to who will transport the fireworks. Robyn also asked that board members handle cash and the volunteers will do the rest. The booth hours will be from 9AM to 10PM. She asked if board members would volunteer four hours each. Robyn will have a sign up sheet. Robyn ordered Phantom's credit card machine for \$200. Deneka shared her concern about our negative experience using their machine last year. Jay shared that they would have our money and could hold it against us if things go wrong if we use their machine. It was suggested we obtain a machine from our bank. Robyn asked if the board would be interested in ordering 200 door hangers for \$15 to raise visibility of our booth. Jeff said he would donate the \$15 to make it happen. Robyn asked if we would be interested in T-shirts. Jeff said it would be too expensive. It was suggested we buy iron-ons and ask volunteers to bring a t-shirt.

B. It was mentioned that we didn't have a Firework's Booth Director this year. Misha nominated Robyn since she had invested a lot of time with planning. Santos second. The motioned carried.

C. Spade asked if the event was a Ducal fundraiser. Deneka shared that it was always a Ducal fundraiser. Empress Misha shared she believed it was a general fundraiser but allocated to Ducal. Ronald said when Matt Torres was Grand Duke it was made a Ducal fundraiser. Spade shared with Michael and Key were Duke and Duchess is was a Ducal fundraiser as well. Empress Misha shared that there is no such thing as an Imperial or Ducal funds, that the money went into one account. Empress Misha said we are one team and this eliminates competition. Shondra said she made a proclamation about this issue and since Crystal Powers reign it has been a Ducal fundraiser. Emperor Michael J pointed out that in 1999 Emperor 28 Willie and he wrote new policy motions abolishing the Point and Star systems. This has the effect of honoring the original proclamation creating the Ducal house - that it is only part of the Imperial Court. He pointed out that since then, according to our bylaws and policy motions there is no "Ducal" or "Imperial" money - only CGNIE money.

## **VIII. Grand Duke Report**

A. Spade shared that Robert Collins and Devon Musgrow are his Ducal Ball Coordinators. The theme is "The Great Gatsby Meets Harlem Nights." Several venues were researched for the Ducal Ball and the best quote was from the California Auto museum for \$1,800 and a \$200 refundable deposit. Tables, chairs, and stage is included. CGNIE can keep proceeds from bar and food sales. If we go with the California Auto museum we will need extra fans. The museum has two radiator fans for our use. The Out of Town shown will be at Faces. Entrance fee is \$10. The Ducal Ball is proposed to be held at the California Auto museum. Entrance fee is \$25. The Victory Brunch will be held at Head Hunters. Entrance fee is \$15. Forty dollars for the weekend package. Empress Misha said we may need to secure security. Last year we paid for security. Michael Johnson, Misha and Deneka drafted a proposed budget. Misha motioned to approve \$4,900 to cover the proposed Ducal Ball Weekend budget. JoWana second. The motion carried. Gary Vickers will be asked to sign the contract ASAP.

## **IX. CGNIE Flag**

A. It was shared that the CGNIE flag is missing. We need to locate it or replace it. Empress Misha shared that it was in her possession during the 38<sup>th</sup> reign in the art gallery. JoWana shared she never had it. When Michael tried to give it to her, it wouldn't fit in her car. Misha shared it may have gotten mixed up with other flags during an event during last year's (39<sup>th</sup>) Reign. Empress Misha moved that we replace the flag. Emperor Gerald second. Emperor Gerald shared it may cost \$450. The motion carried. JoWana suggested that we needed to establish a formal check in/check out policy with state items. Michael Johnson said the bylaws state the Treasurer is responsible for all state items. Empress Misha proposed the location of the state regalia go to the College of Monarchs. Key reported she handed JoWana the state earrings, scepter, and crown. The motion to replace the flag was carried.

**2000 K Street · Sacramento · CA · 95811 · [www.CGNIE.org](http://www.CGNIE.org)**

**COURT OF THE GREAT NORTHWEST IMPERIAL EMPIRE · A NON-PROFIT CALIFORNIA CORPORATION, FEDERAL ID# 94280829**

#### **X. Miss Gay Fundraiser Payout**

A. Robyn motioned to cut a check ASAP for 70% of the money earned from her Moulin Rouge fundraiser. The funds will be given to the Gender Health Center. Gerald second. The motion carried.

#### **XI. Candidate Show Funds**

A. Scott Selzan shared he wanted the money he raised during his candidate show to go to the La Kish Scholarship Fund. Empress Misha shared the candidate contract all candidates signed says they money goes to the General Fund. Empress Misha motioned to allocate Scott's campaign show funds to the LaKish fund. Spade second the motion. The motion carried.

#### **XII. Announcements**

A. Spade is selling tickets for a \$500 Visa gift card as a fundraiser for Breast Cancer and Meals on Wheels. Sells end June 7. Gerald confirmed that it was a 30/70 split for CGNIE.

B. Michael Johnson shared there would be a Monarchs meeting Monday, June 3 at Headhunters.

C. Empress Misha shared there would be a court meeting at Headhunters. She encouraged everyone to check out the new CGNIE website. Please send newsworthy items to Enrique.

#### **XIII. Meeting adjourned 8:30PM**